

## Coorong District Council

### Lake Indawarra Precinct Community Advisory Group (LIPCAG)

**DRAFT Minutes of the Meeting held at 5.35pm in the Tintinara Action Club**

**on 11 October 2016**

**Date and Time of Meeting:** Meeting opened at 5.35pm on 11 October 2016

**Members Attending:** Faith Coleman (FC), Colleen Cavanagh (CC), Gail Traeger (GT), Geoff Smith (GS), Cr Jeff Arthur (JA), Shane Vowles (SV) and Jim Fairbairn (JFa)

**Observers Attending:** Mary Zacker (MZ), Deanna Dunbar (DD), Cr Julie Barrie (JB), Doug Twelftree (DT), Jarrad Fulwood (JFu) and several members from the Tintinara Men's Shed

**Staff:** Michael Collins (MC), Belinda Croser (BC), Tanja Morgan (TM) and Anna Del Rio (ADR)

**Apologies:** Nil

#### 1. Confirmation of the Membership.

BC advised that she has sent info to the Lions by email, and rang the President early on seeking to confirm the email address she found online. BC advised that they haven't emailed anything back or acknowledged her email as yet.

It was mentioned that Lisa Fatchen was away and might not be aware of the LIPCAG proceedings. BC advised that she would ring a representative from the early learning group to see if they were still interested.

JA advised that he would like proxies to be present at each meeting to keep the flow of discussion happening and to assist with forming recommendations. JB confirmed that she is happy to be an Elected Member proxy.

The LIPCAG Membership is recommended to Council to be:

- Cr Jeff Arthur – Chair of LIPCAG & Elected Member representative
  - Cr Julie Barrie – Proxy for Chair & Proxy for Elected Member representative
- Faith Coleman - Water & Environmental Information and representative for Heart of the Parks VIO
  - Mary Zacker - Proxy for Heart of the Parks VIO
- Geoff Smith – Representative for Tintinara Development Group
  - Name of Proxy to be confirmed but potentially Jim Fairbairn
- Gayle Traeger – Representative for TRADE
  - Deanna Keller – Proxy for TRADE

- Colleen Cavanagh – Representative for arts and how to grow public art
  - Patsy Crabb – Proxy for Colleen Cavanagh
- Jim Fairbairn – Representative for the Tintinara Community Men’s Shed
  - Doug Twelftree – Proxy for Tintinara Community Men’s Shed
- Shane Vowles – Representative for Tintinara Action Club
  - Jarrad Fulwood – Proxy for Tintinara Action Club
- Lisa Fatchen – Representative for Early Learning Committee
  - Potentially school representative as Proxy

## **2. Confirmation of the Chair.**

GS queried whether it was necessary to have a staff person as the Chair. BC mentioned that it was not necessary and it was only included in the Terms of Reference to try and keep the administrative duties to a minimum for the membership.

*GS nominated Cr Arthur for Chair and Cr Barrie for proxy. It was agreed by majority show of hands that Cr Jeff Arthur should be Chair of the LIPCAG and Cr Julie Barrie be the proxy.*

It was agreed that ADR and BC should share the secretarial duties for the LIPCAG.

## **3. Setting of Meeting Dates.**

It was agreed that 6.30pm on the second Tuesday of every month would be a good meeting time. Monthly meetings would be required for November and December to ensure that Council can see the progress for determining funding recommendations for the 2016/17 budget. JA mentioned that January might need to be skipped as people are likely to be away and then from February 2017 and onwards it might be possible to revert to bi-monthly meetings. JA advised that ideas and recommendations for funding as part of the 2017/18 Annual Business Planning processes will need to occur in the near future as well, given that forward planning discussions occur in February of each year.

## **4. Discussion and acceptance of the Terms of Reference.**

JFa queried whether the membership of a Council run group will trigger volunteer induction processes. ADR and MC advised that they will look through the Volunteers Policy and speak to Ben Jarvis about whether it is necessary to run induction processes.

It was queried whether Council can also do some hard copy press about what it is happening, such as the Hub Newsletter, to let those in the community, who aren’t computer savvy, know what is happening with the LIPCAG. ADR to follow up on timing and whether an article can be placed in the Hub Newsletter.

*Moved by JFa that the Terms of Reference, with the following amendments, be adopted:*

- *Update with the aforementioned membership and Chair discussions.*

- Page 3, 4<sup>th</sup> Paragraph – add “or participate in the debate” at the end of the second sentence.
- Page 3, last dot point under Method of Operation – add in another sentence that says “The LIPCAG members shall adhere to Council’s Media Policy and the CEO or Director of Corporate & Community perform the role of announcing any project ideas to the media”.

Seconded by GT. CARRIED.

**5. Discussion and acceptance of the Draft Precinct Plan and accompanying Report as a basis for discussing the high priorities.**

*Moved by GS that the draft Precinct Plan and accompanying Report be used as a basis to start discussions by the LIPCAG on implementing projects. Seconded by JFa. CARRIED.*

Pedestrian Crossing

It was agreed that the “Pedestrian Crossing” be placed on the backburner for now as we are at the mercy of what DPTI will agree to, and there are lots of other project ideas that the community can concentrate discussions on. The pedestrian crossing is something that Council can advocate to DPTI representatives in their general discussions and meetings with this agency. JA mentioned that the BBQ could then be moved up the list from a medium to a higher priority if the group are not concentrating discussions on the pedestrian crossing.

BC to adjust the capital works table to reflect these discussions.

Bins

MC advised that he will look at the separate budget line Council has for bins and try to accommodate the 4 sulo bins with posts from this. The members confirmed that they would be happy if this could be accommodated as it will leave more money for other key project ideas.

RV Parking

There was significant discussion about RV parking locations on the subject land. GS & DT discussed the history behind their preference for Area 2 on the Draft Precinct Plan to be developed for RV parking.

FC mentioned that having more designated RV areas on the subject land would help provide opportunities to rest the prime area if it was getting damaged by over-use ie push them somewhere else temporarily to give the grass time to recuperate. FC mentioned that it might also be worth talking through defining the parking bays when it comes to the specifics of designing the RV area to ensure the areas for actual RV parking are more controlled and damaged minimised. GS mentioned that an RV overflow area, on the other side of the signal box, should be considered as it is still fairly close to core facilities and town businesses. CC, FC & BC thought it might be still worth considering the former saleyards as another overflow option, as it might give some weight to grant arguments for upgrading the look of the area in the future.

*Moved by GS that:*

- *Area 2 remain as the designated prime RV parking area ie and mark it as 'A' on the map;*
- *Add in the area to the north west of the Men's Shed (ie other side of the old signal room) as the first preference for an overflow area for RV parking, so this area now becomes designated as 'B' on the Precinct Plan;*

*Seconded by JFa.*

*Moved by GT that the Motion be amended to add in the following change to the Precinct Plan:*

- *The former saleyards area be the second preference for a RV overflow area and it be marked as 'C' on the Plan, and that this area be considered for beautification in the longer term.*

*Seconded by SV.*

*There was no disagreement with the Motion and its amendment when the Chair and JFa sought clarification from members at the table. The Motion with the Amendment was CARRIED.*

BC tabled a lease area map showing that the RV parking area and associated overflow areas are outside of Council's leased area, and advised that processes will still need to be followed to obtain ownership or control of this space. MC updated members on discussions with DPTI regarding ownership matters but acknowledged that progress is slow given other pieces of railway land that are part of discussions. BC also advised that the Group has the opportunity to look at the zones in the Precinct as part of overall township re-zoning processes that should get underway soon.

The other aspects, surrounding the facilitation of RV parking at the Precinct, which were discussed included:

- Since the last Council report, where a worse case scenario of costs to amend the discgolf course was presented to Elected Members, the following matters have been further discussed:
  - GS has spoken to Luke about moving the course and ramifications;
  - TM has spoken to the designer (Andrew Ferguson) based in WA. They are looking at setting up a course in Mount Gambier and it might be possible to get them to look at a re-design for Tintinara at the same time and therefore not have to pay for flying them over separately. TM advised that there might be less promotion by the Discgolf Association if the course is downgraded to amateur level, and we should try to avoid this but ultimately it is up to what the community wants; and
  - JFu & SV advised that realistically some costs are still going to have to be covered from the \$20,000 budget, such as amending the signage and brochures. GS advised that he doesn't agree with money coming out of the \$20,000 for amending the discgolf course.
- It was queried what is the full amount of signage required for a RV park ie where to park, where to access, where to pay, effluent dumping, what to do with rubbish? The sign for the Kingston RV Park was circulated and it was mentioned that this is something that ADR and TRADE representatives could look at in more detail.

- Honesty Box - it was agreed that it would be good to get some dollars back once the RV area was designated.
- RV dump point location and subsidy application - there are still divergent views on where it should go. However, it was generally agreed that we at least try and get the subsidy for a dump point in the township.
- BC advised that she has sought Viterra's view on RVs using their access road. GS advised that if they get funny about the ongoing use, we should investigate a separate access point and driveway.

*Moved by GS that discgolf basket 1-10 be moved out of the RV parking area. Seconded JFa. CARRIED.*

It was agreed that TM should follow up with DiscGolf representatives on how to keep the costs to a minimum and ADR should prepare detailed costings for amending signage & brochure with a view to keeping costs down. These matters are to be brought back to the next meeting if possible.

*Moved by CC that Council approach the Caravan Camping and Motorhome Association, in writing, seeking the subsidy for installing a dump in the Tintinara township. Seconded by SV. CARRIED.*

ADR to contact CCMA and follow up with them on RV friendly status and dump point subsidy. ADR & MC to get quotes for installing a dump point near the prime RV area and near the dog park. When we have the quotes, the Group should vote at a future meeting on the final location for installation. BC advised that preliminary DPTI consent has only been sought for the option near the dog park at the moment.

## **6. Any adjustments or additional views on the draft Capital Works table in the Precinct Plan Report.**

BC to change the table with respect to earlier crossing point and bbq discussions. BC to catch up with the consultant on Friday to change the Precinct Plan to reflect today's discussions and motions.

## **7. Discussion of the Highest Priority for a Funding Recommendation to Council. The draft Report assigns addressing odour issues at the highest priority but bins and resolution of the disc golf course path in relation to future RV opportunities have also been mentioned. Capacity to cost and implement the highest priority in the short term.**

SV and JFu mentioned that we need to keep an appropriate balance of infrastructure that is required by the community (given all the work that the community does in the area) and what might help with attracting more visitors to the town. The Action Club's opinion is "the health of the lake should be the highest priority, particularly given our kids go in the water". FC advised that an aerated solution is likely to get expensive and that the Group should work in the first instance to "disturb the water layers" to help with the health and minimise odour of the lake. FC advised that the Group could look at a more substantial aerated option down the track with

detailed costings as part of future project bids. FC suggested that a mill-wheel type model connected to a windmill and solar pump could be a cost feasible option to disturb water layers and this is more likely to be cost effective for funding as a high priority in the short term (2016/17 funds). FC mentioned that a solar pump could be in the order of \$5,000. FC, SV and JFu agreed to meet separately to work through what items could be secured freely and to get a quote for the solar pump and any smaller items required. DD also mentioned that a windmill would be a nice feature at the Precinct, and in keeping with a rural township.

It was then discussed if the Group could allocate funds to facilitate the RV area (dump point, discgolf sign and brochures). A third priority project could be a BBQ with a shelter. MC mentioned that a Kristy electric bbq was in the order \$8,900 (excluding electrical costs to connect). BC and MC advised that shelter costs can vary a lot but there might be an opportunity for the 2016/17 funds to cover building design and material costs with the Action Club covering installation. Seating ideas were discussed briefly – some liked a simple bench construction and others liked chairs with a back and arms for more mature people. JA mentioned a cheaper seating and bench unit option that was implemented in the south east.

*Moved by SV that the number one priority for recommending 2016/17 funds expenditure was the funding of an option for disrupting the water layers to assist with the health of the lake and minimising odour. Seconded by CC. CARRIED.*

*Moved by JFa that:*

- *Second priority for 2016/17 funds is new disc golf signage & brochure amendments and facilitating RV dump point for Tintinara; and*
- *Third priority for 2016/17 funds is an electric bbq, shelter design and shelter materials.*

*Seconded by GT. CARRIED.*

BC and MC to investigate alternative seating options (outside of the expensive rugby option presented at the second community meeting) and bring back detailed costings to the next meeting.

## **8. Matters that members may wish to follow up or research before the next Meeting.**

Additional mowing/slashing, beyond that associated with the discgolf course, is required to be undertaken by Council. BC advised that she will follow up with the Manager of Technical Works and the Co-ordinator of Community Facilities to see if someone can go down there and talk through the additional sections requiring work.

*Moved by GT that regular and more extensive mowing of the Precinct by Council be undertaken. Seconded CC. CARRIED.*

**7. Other Matters.**

DD mentioned that a playground at the precinct would be great at some time down the track but the mums in town would like prefer an improved playground at the football oval, including a fenced area for the younger ones, before a playground is funded by the Council at the Lake Indawarra Precinct. TM briefly explained some playground processes that Council is currently undertaking. DD to talk further with TM on this issue.

DD mentioned that TRADE are looking to upgrade the town website (including more info and photos for the precinct) and go “mobile friendly”. DD to continue to talk to ADR on this matter, and ADR to research any digital grant opportunities.

**8. Close of Meeting Time - 7.34pm.**

**9. Date of the Next Meeting - 6.30pm, Tuesday, 8 November 2016 at Tintinara Action Clubrooms**