

**COORONG FINANCE COMMITTEE**

**Coorong Civic Centre Chambers**  
**95-101 Railway Terrace, Tailem Bend**  
Tuesday 5 March 2019 at 12.42pm

**MINUTES**

**Welcome**

Committee Members: Cr. Paul Simmons (Mayor & Committee Chairperson)  
Cr. Jeff Arthur (Deputy Mayor)  
Cr. Sharon Bland  
Cr. Neville Jaensch  
Cr. Brenton Qualmann  
Cr. Lisa Rowntree  
Cr. Glynis Taylor

**Present**

Vincent Cammell, CEO  
Nat Traeger, Director Community & Corporate  
Judy Thompson, Finance Manager  
Sacha Holme, Senior Finance Officer

**Apologies**

Cr. Vern Leng  
Cr. Tracy Hill  
David Mosel, Director Infrastructure & Assets

**4. CONFIRMATION OF MINUTES – COORONG FINANCE COMMITTEE MEETING HELD 5 FEBRUARY 2019**

Moved Cr. Arthur, Sec Cr. Taylor, that the minutes of the Coorong Finance Committee meeting held on 5 February 2019 are received and noted.

CARRIED UNANIMOUSLY

**5. MINUTE ACTION LIST**

*Cr. Arthur queried progress on item 6.2 from the February Finance Committee meeting (CWMS scheme cash flows) and the delay in receiving the information requested. Director Community & Corporate provided an explanation on the issues Council has encountered in populating the property data.*

**6. QUESTIONS**

**6.1 QUESTIONS WITH NOTICE**

*NIL*

**6.2 QUESTIONS WITHOUT NOTICE**

*Cr. Arthur asked the Chief Executive Officer for an update on four (4) new policies currently being developed. Chief Executive Officer advised that the delays are subject to internal resources and that the process is not necessarily simply adopting a standardised policy. Furthermore, that a considerable amount of time and effort is made to ensure each policy is appropriate and up to standard before being presented to Council for consideration.*

**7. MOTIONS WITH NOTICE**

*NIL*

**8. MOTION WITHOUT NOTICE**

8.1 Moved Cr. Taylor, Sec. Cr. Qualmann, that the Coorong Finance Committee recommends to Council that it develops a comprehensive Credit Card Policy.

CARRIED UNANIMOUSLY

8.2 Moved Cr. Taylor , Sec. Cr. Rowntree, that the Coorong Finance Committee recommends that Council publish all credit cards statements on its website, starting from the adoption of a Credit Card Policy, in the format including transaction date, merchant name, expense description, card holder name and amount spent.

Voting for the motion were Councillors Arthur, Bland,  
Qualmann, Rowntree, Simmons and Taylor

Voting against the motion was Councillor Jaensch

The Mayor declared the motion CARRIED

8.3 Moved Cr. Taylor, Sec. Cr. Rowntree, that the Coorong Finance Committee recommends that Council publish all previous credit card statements from the start of the previous Council (2014), grouped under user names to include current and previous members of staff, as scanned PDF documents, and that all of these scanned files are uploaded to an archive section under credit cards to the Council internet site.

Voting for the motion were Councillors Arthur,  
Qualmann, Rowntree, Simmons and Taylor

Voting against the motion were Councillors Bland and Jaensch

The Mayor declared the motion CARRIED

*Cr. Bland queried Cr. Taylor's intent as the mover of motion 8.3; the response given was for transparency and Cr. Bland requested that it be recorded in these minutes that she found this response to be insufficient justification. Cr. Jaensch requested that it be noted that he agreed with Cr. Bland's position.*

8.4 Moved Cr. Arthur, Sec. Cr. Qualmann that the Chief Executive Officer presents to the next Coorong Finance Committee the financial reports and service review outline of the Coorong Tatiara Local Action Plan.

CARRIED UNANIMOUSLY

*Meeting procedures were suspended at 1.30pm (for lunch).*

*Meeting procedures resumed at 2.02pm.*

**9. OPERATING EXPENDITURE & INCOME REPORT AS AT 28 FEBRUARY 2019**

Moved Cr. Qualmann, Sec. Cr. Jaensch that the Coorong Finance Committee receives and notes the Operating Expenditure & Income Report as at 28 February 2019.

CARRIED UNANIMOUSLY

**10. SECOND BUDGET REVIEW – AS AT 31 DECEMBER 2018**

Moved Cr. Bland, Sec. Cr. Rowntree that the Coorong Finance Committee advises Council it has reviewed and discussed the Report for Budget Review 2 for the 2018/19 year, and that the variances being requested to Budget Review 2 are reasonable and accurate.

Voting for the motion were Councillors Arthur,  
Bland, Jaensch, Qualmann and Simmons

Voting against the motion were Councillors Rowntree and Taylor  
The Mayor declared the motion CARRIED

**11. TREASURY MANAGEMENT REPORT – AS AT 27 FEBRUARY 2019**

*Report was tabled and discussed.*

**12. LONG TERM FINANCIAL PLAN**

*Report was tabled and discussed.*

**13. REVIEW OF COUNCIL POLICIES (ITEM 13.1 AND 13.2)**

Moved Cr. Qualmann, Sec. Cr Bland that the Community Group Loan and Debt Recovery & Financial Hardship Policies be tabled at the supplementary Audit Committee Meeting at a date to be set.

CARRIED UNANIMOUSLY

**14. KEY FINANCIAL INDICATORS**

Moved Cr. Bland, Sec. Cr. Qualmann, that the Key Financial Indicator report be tabled at the supplementary Audit Committee Meeting at a date to be set.

CARRIED UNANIMOUSLY

**15. OTHER BUSINESS**

15.1 Proposal for Coorong District Council – Development of a Financial Strategy  
The Chief Executive Officer tabled a proposal by UHY Haines Norton to develop a financial strategy which includes agreed financial principles that Council will be able to use to assist in making decisions that will have a financial impact in the immediate and long-term future.

Committee members agreed that the proposal would be tabled at the ordinary Council Meeting on 19 March 2019.

**16. CLOSURE**

There being no further business, the Mayor declared the meeting closed at 3.02pm.