



### **Credit Card Purchases – Description September 2021**

The use of a credit card is a normal tool used to facilitate the business of Council. On occasion, items may need further explanation. Below is a brief explanation to accompany statements where the purpose of use is not evident in the accompanying documentation. All purchases were appropriately approved, in accordance with Council's Corporate Credit Card Policy.

### **Organisational Development Coordinator**

A portable stand-up desk unit was purchased from Vari Desk online instead of Council's standard stationery supplier due to stock supplies.

**Postal Address:**

PO Box 399  
TAILEM BEND SA 5260  
Email: [council@coorong.sa.gov.au](mailto:council@coorong.sa.gov.au)  
Web: [www.coorong.sa.gov.au](http://www.coorong.sa.gov.au)

**Coorong Civic Centre**

95 – 101 Railway Terrace  
TAILEM BEND SA 5260  
Phone: 1300 785 277  
Fax: 08 8572 3822

**Meningie Information Hub**

49 Princes Highway  
MENINGIE SA 5264

**Tintinara Customer Service Centre**

37 Becker Terrace  
TINTINARA SA 5266



**Cardholders Name:** CEO

**Statement Date:** 26-Sep-21

| <b>Transaction Date</b> | <b>Merchant Name</b>             | <b>Expense Description</b>  | <b>Total Amount</b> |
|-------------------------|----------------------------------|---|---------------------|
| 15/09/2021              | BOARD OF THE BOTANIC ADELAIDE AU | Car parking for CEO's attendance at Australia Day Council SA's Australian of the Year Breakfast, Adelaide, 15-09-2021 | \$9.50              |
| 26/09/2021              | ANNUAL FEE                       | Annual Fee  | \$55.00             |
| <b>Total</b>            |                                  |   | <b>\$64.50</b>      |



**Cardholders Name:** Director Roads & Infrastructure

**Statement Date:** 26-Sep-21

| <b>Transaction Date</b> | <b>Merchant Name</b> | <b>Expense Description</b> | <b>Total Amount</b>  |
|-------------------------|----------------------|----------------------------|----------------------|
| 26/09/2021              | ANNUAL FEE           | Annual Fee                 | \$55.00              |
|                         |                      |                            | <b>Total</b> \$55.00 |



**Cardholders Name:** Executive Officer

**Statement Date:** 26-Sep-21

| <u>Transaction Date</u> | <u>Merchant Name</u>                  | <u>Expense Description</u>              | <u>Total Amount</u> |
|-------------------------|---------------------------------------|---|---------------------|
| 21/09/2021              | SQ *WILD RICE CATERING TAILEM BEND AU | Lunch for Council meeting on 21-09-2021 | \$190.00            |
| 26/09/2021              | ANNUAL FEE                            | Annual Fee                              | \$55.00             |
| <hr/>                   |                                       |   |                     |
|                         |                                       |   | <b>Total</b>        |
|                         |                                       |   | \$245.00            |



**Cardholders Name:** Organisational Development Coordinator

**Statement Date:** 26-Sep-21

| <b>Transaction Date</b> | <b>Merchant Name</b>              | <b>Expense Description</b>                                 | <b>Total Amount</b> |
|-------------------------|-----------------------------------|--|---------------------|
| 5/09/2021               | MAILCHIP *MONTHLY MAILCHIP.COM US | In-Touch newsletter subscription                           | \$ 49.05            |
| 5/09/2021               | FOREIGN TRANSACTION FEE           | In-Touch newsletter subscription                           | \$ 1.47             |
| 10/09/2021              | ADOBE SYSTEMS PTY LTD SYDNEY AU   | PDF software for finance department - monthly subscription | \$ 21.99            |
| 12/09/2021              | ADOBE SYSTEMS PTY LTD SYDNEY AU   | Advertising  | \$ 39.59            |
| 14/09/2021              | ADOBE SYSTEMS PTY LTD SYDNEY AU   | PDF software for finance department - monthly subscription | \$ 49.98            |
| 16/09/2021              | ADOBE SYSTEMS PTY LTD SYDNEY AU   | Advertising  | \$ 76.99            |
| 17/09/2021              | ICONFINDER VIRUM DK 10.. USD      | Icons for 2020/21 Annual Report                            | \$ 13.78            |
| 17/09/2021              | FOREIGN TRANSACTION FEE           | Icons for 2020/21 Annual Report                            | \$ 0.41             |
| 22/09/2021              | NEWS LIMITED SURRY HILLS AU       | The Advertiser - monthly online subscription               | \$ 28.00            |
| 22/09/2021              | VARIDESK* 1800 827 433 AU         | Portable stand-up desk unit for Coorong Civic Centre       | \$ 675.00           |
| 26/09/2021              | ANNUAL FEE                        | Annual fee   | \$ 55.00            |
|                         |                                   |  | \$ -                |
|                         |                                   | <b>Total</b>   | <b>\$ 1,011.26</b>  |



**Cardholders Name:** Manager Construction & Maintenance

**Statement Date:** 26-Sep-21

| <b>Transaction Date</b> | <b>Merchant Name</b> | <b>Expense Description</b> | <b>Total Amount</b> |
|-------------------------|----------------------|----------------------------|---------------------|
| 26/09/2021              | ANNUAL FEE           | Annual Fee                 | \$55.00             |
|                         |                      |                            | <b>Total</b>        |
|                         |                      |                            | \$55.00             |



**Cardholders Name:** Community Engagement & Grants Officer

**Statement Date:** 26-Sep-21

| <b>Transaction Date</b> | <b>Merchant Name</b>                | <b>Expense Description</b> | <b>Total Amount</b> |
|-------------------------|-------------------------------------|----------------------------|---------------------|
| 9/09/2021               | MAILCHIP *MONTHLY MAILCHIMP.COM. US | Newsletter Subscription    | \$39.23             |
| 9/09/2021               | FOREIGN TRANSACTION FEE             | Newsletter Subscription    | \$1.18              |
| 13/09/2021              | SURVEYMONKEY 0035315920752 IE       | Database Subscription      | \$384.00            |
| 13/09/2021              | FOREIGN TRANSACTION FEE             | Database Subscription      | \$11.52             |
|                         | ANNUAL FEE                          | Annual Fee                 |                     |
| <b>Total</b>            |                                     |                            | <b>\$435.93</b>     |

*Predominately, expenditure on this credit card, is costed against external grant funding.*



**Cardholders Name:** Sustainability Officer

**Statement Date:** 26-Sep-21

| <b>Transaction Date</b> | <b>Merchant Name</b> | <b>Expense Description</b> | <b>Total Amount</b> |
|-------------------------|----------------------|----------------------------|---------------------|
| 26/09/2021              | ANNUAL FEE           | Annual Fee                 | \$55.00             |

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**Total** \$55.00

*Predominately, expenditure on this credit card, is costed against external grant funding.*