



Credit Card Purchases – Description December 2021

The use of a credit card is a normal tool used to facilitate the business of Council. On occasion, items may need further explanation. Below is a brief explanation to accompany statements where the purpose of use is not evident in the accompanying documentation. All purchases were appropriately approved, in accordance with Council's Corporate Credit Card Policy.

Community Engagement & Grants Officer

Withdrawal of funds was made in error and was rectified by the Community Engagement & Grants Officer through reimbursing Council for the amounts of \$1,043.95.

Organisational Development Coordinator

A mobile whiteboard was purchased from Officeworks online instead of our standard stationary supplier due to a significant cost saving of \$264.00 for Council.

Postal Address:

PO Box 399
TAILEM BEND SA 5260
Email: council@coorong.sa.gov.au
Web: www.coorong.sa.gov.au

Coorong Civic Centre

95 – 101 Railway Terrace
TAILEM BEND SA 5260
Phone: 1300 785 277
Fax: 08 8572 3822

Meningie Information Hub

49 Princes Highway
MENINGIE SA 5264

Tintinara Customer Service Centre

37 Becker Terrace
TINTINARA SA 5266



Cardholders Name: Executive Officer

Statement Date: 28-Dec-21

Transaction Date	Merchant Name	Expense Description	Total Amount
1/12/2021	LADELLE PTY LTD ROWVILLE AU	Council Volunteer Christmas/thank you gifts (scatter trays with native plant design)	\$707.73
21/12/2021	SQ *WILD RICE CATERING MURRAY BRIDGE AU	Lunch for Council meeting on 21-12-2021	\$250.00
22/12/2021	LLAMABLUE GLEN OSMOND AU	Annual website hosting fee for Murray Coorong Trail website	\$363.00
Total			\$1,320.73



Cardholders Name: Organisational Development Coordinator

Statement Date: 28-Dec-21

Transaction Date	Merchant Name	Expense Description	Total Amount
2/12/2021	OFFICEWORKS BENTLEIGHT EAS AU	Mobile whiteboard	\$ 188.95
3/12/2021	TOP NOTCH FOODS PTY MURRAY BRIDGE	BBQ meat - 2021 Council Members & Staff Christmas Function	\$ 341.04
5/12/2021	MAILCHIP *MONTHLY MAILCHIMP.COM US	In-Touch newsletter subscription	\$ 51.87
5/12/2021	FOREIGN TRANSACTION FEE	In-Touch newsletter subscription	\$ 1.56
10/12/2021	ADOBE SYSTEMS PTY LTD SYDNEY AU	PDF software for finance department - monthly subscription	\$ 21.99
12/12/2021	ADOBE SYSTEMS PTY LTD SYDNEY AU	Advertising	\$ 39.59
13/12/2021	CIRCUM WASH MENTONE AU	Car wash - pool vehicle	\$ 18.50
13/12/2021	ADOBE SYSTEMS PTY LTD SYDNEY AU	PDF software for finance department - monthly subscription	\$ 49.98
15/12/2021	COUNTRY BLOOMS FLORI MURRAY BRIDGE	Sympathy flowers - employee 342	\$ 92.00
15/12/2021	NEWS LIMITED SURRY HILLS AU	The Advertiser - monthly online subscription	\$ 28.00
16/12/2021	ADOBE SYSTEMS PTY LTD SYDNEY AU	Advertising	\$ 76.99
22/12/2021	ADOBE SYSTEMS PTY LTD SYDNEY AU	PDF software for finance department - monthly subscription	\$ 87.96
		Total	\$ 998.43



Cardholders Name: Manager Construction & Maintenance

Statement Date: 28-Dec-21

Transaction Date	Merchant Name	Expense Description	Total Amount
23/12/2021	COORONG DIST COUNCIL TALEM BEND AU	DA Fee for Skate Park	\$841.25
			Total
			\$841.25



Cardholders Name: CEO

Statement Date: 28-Dec-21

Transaction Date	Merchant Name	Expense Description	Total Amount
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Total



Cardholders Name: Director Roads & Infrastructure

Statement Date: 28-Dec-21

Transaction Date	Merchant Name	Expense Description	Total Amount
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Total



Cardholders Name: LAP - Sustainability Officer

Statement Date: 28-Dec-21

Transaction Date	Merchant Name	Expense Description	Total Amount
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Total



Cardholders Name: Community Engagement & Grants Officer

Statement Date: 28-Dec-21

Transaction Date	Merchant Name	Expense Description	Total Amount
29/11/2021	PHONE/INTERNET TRF TO 1700016115240	Accidental transfer from Tracey Strugnell personal Bank SA	\$ 1,000.00
30/11/2021	CASH ADVANCE FEE	Cash advance fee related to transfer detailed above	\$ 30.00
9/12/2021	MAILCHIP *MONTHLY MAILCHIMP.COM. US	CTLAP Newsletter subscription	\$ 40.50
9/12/2021	FOREIGN TRANSACTION FEE	CTLAP Newsletter subscription	\$ 1.22
28/12/2021	INTEREST CHARGES - CASH		\$ 13.95
		Total	\$1,085.67

Predominately, expenditure on this credit card, is costed against external grant funding.