

Credit Card Purchases – Description December 2021

The use of a credit card is a normal tool used to facilitate the business of Council. On occasion, items may need further explanation. Below is a brief explanation to accompany statements where the purpose of use is not evident in the accompanying documentation. All purchases were appropriately approved, in accordance with Council's Corporate Credit Card Policy.

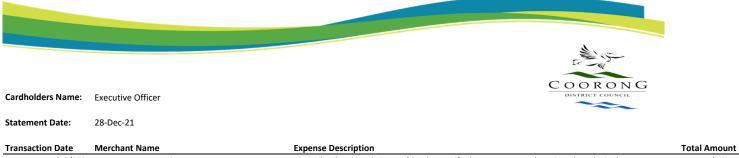
Community Engagement & Grants Officer

Withdrawal of funds was made in error and was rectified by the Community Engagement & Grants Officer through reimbursing Council for the amounts of \$1,043.95.

Organisational Development Coordinator

A mobile whiteboard was purchased from Officeworks online instead of our standard stationary supplier due to a significant cost saving of \$264.00 for Council.

Postal Address: PO Box 399 TAILEM BEND SA 5260 Email: council@coorong.sa.gov.au Web: www.coorong.sa.gov.au Coorong Civic Centre 95 – 101 Railway Terrace TAILEM BEND SA 5260 Phone: 1300 785 277 Fax: 08 8572 3822 Meningie Information Hub 49 Princes Highway MENINGIE SA 5264 Tintinara Customer Service Centre 37 Becker Terrace TINTINARA SA 5266



ransaction	n Date	werchant Name	Expense Description	Total Amount
	1/12/2021	LADELLE PTY LTD ROWVILLE AU	Council Volunteer Christmas/thank you gifts (scatter trays with native plant design)	\$707.73
2	21/12/2021	SQ *WILD RICE CATERING MURRAY BRIDGE AU	Lunch for Council meeting on 21-12-2021	\$250.00
2	22/12/2021	LLAMABLUE GLEN OSMOND AU	Annual website hosting fee for Murray Coorong Trail website	\$363.00

Total \$1,320.73



Cardholders Name: Organisational Development Coordinator

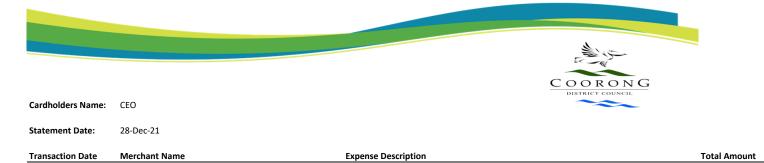
Statement Date: 28-Dec-21

Transaction Date	Merchant Name	Expense Description	Tota	l Amount
2/12/2021	OFFICEWORKS BENTLEIGHT EAS AU	Mobile whiteboard	\$	188.95
3/12/2021	TOP NOTCH FOODS PTY MURRAY BRIDGE	BBQ meat - 2021 Council Members & Staff Christmas Function	\$	341.04
5/12/2021	MAILCHIP * MONTHLY MAILCHIMP.COM US	In-Touch newsletter subscription	\$	51.87
5/12/2021	FOREIGN TRANSACTION FEE	In-Touch newsletter subscription	\$	1.56
10/12/2021	ADOBE SYSTEMS PTY LTD SYDNEY AU	PDF software for finance department - monthly subscription	\$	21.99
12/12/2021	ADOBE SYSTEMS PTY LTD SYDNEY AU	Advertising	\$	39.59
13/12/2021	CIRCUM WASH MENTONE AU	Car wash - pool vehicle	\$	18.50
13/12/2021	ADOBE SYSTEMS PTY LTD SYDNEY AU	PDF software for finance department - monthly subscription	\$	49.98
15/12/2021	COUNTRY BLOOMS FLORI MURRAY BRIDGE	Sympathy flowers - employee 342	\$	92.00
15/12/2021	NEWS LIMITED SURRY HILLS AU	The Advertiser - monthly online subscription	\$	28.00
16/12/2021	ADOBE SYSTEMS PTY LTD SYDNEY AU	Advertising	\$	76.99
22/12/2021	ADOBE SYSTEMS PTY LTD SYDNEY AU	PDF software for finance department - monthly subscription	\$	87.96
			Total \$	998.43



Transaction Date	Merchant Name	Expense Description	Total Amount
23/12/2021	COORONG DIST COUNCIL TAILEM BEND AU	DA Fee for Skate Park	\$841.25

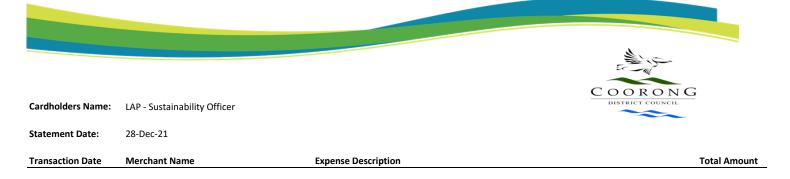
Total \$841.25



Total



Total



Total



COORONG

Cardholders Name: Community Engagement & Grants Officer

Statement Date: 28-Dec-21

Transaction Date	Merchant Name Expense Description		Total Amount	
29/11/2021	PHONE/INTERNET TRF TO 1700016115240	Accidental transfer from Tracey Strugnell personal Bank SA	\$	1,000.00
30/11/2021	CASH ADVANCE FEE	Cash advance fee related to transfer detailed above	\$	30.00
9/12/2021	MAILCHIP * MONTHLY MAILCHIMP.COM. US	CTLAP Newsletter subscription	\$	40.50
9/12/2021	FOREIGN TRANSACTION FEE	CTLAP Newsletter subscription	\$	1.22
28/12/2021	INTEREST CHARGES - CASH		\$	13.95
		Tota		\$1,085.67

Predominately, expenditure on this credit card, is costed against external grant funding.