



Credit Card Purchases – Description November 2021

The use of a credit card is a normal tool used to facilitate the business of Council. On occasion, items may need further explanation. Below is a brief explanation to accompany statements where the purpose of use is not evident in the accompanying documentation. All purchases were appropriately approved, in accordance with Council's Corporate Credit Card Policy.

Chief Executive Officer

The Chief Executive Officer is entitled to two paid professional memberships under clause 17 of the CEO's employment agreement with the Council. Payment of a third membership to the Australian Institute of Company Directors was made in error. The mistake has been rectified by the CEO reimbursing Council for the amount paid of \$687.50 on 23 December 2021.

Executive Officer

Mayor Cr Simmons accommodation while attending the 2021 LGA AGM was charged to this credit card as this is the preferred payment method for the accommodation provider.

Postal Address:

PO Box 399
TAILEM BEND SA 5260
Email: council@coorong.sa.gov.au
Web: www.coorong.sa.gov.au

Coorong Civic Centre

95 – 101 Railway Terrace
TAILEM BEND SA 5260
Phone: 1300 785 277
Fax: 08 8572 3822

Meningie Information Hub

49 Princes Highway
MENINGIE SA 5264

Tintinara Customer Service Centre

37 Becker Terrace
TINTINARA SA 5266



Cardholders Name: CEO

Statement Date: 28-Nov-21

Transaction Date	Merchant Name	Expense Description	Total Amount
27/10/2021	CITY OF ADELAIDE ADELAIDE AU	Car parking for CEO's attendance at Local Government Association CEO Forum 27 October 2021 - morning session.	\$9.60
27/10/2021	CITY OF ADELAIDE ADELAIDE AU	Car parking for CEO's attendance at Local Government Association CEO Forum 27 October 2021 - afternoon session.	\$9.60
1/11/2021	COMPANY DIRECTOR SYDNEY AU	Australian Institute of Company Directors membership renewal to November 2022. Reimbursed to Coorong District Council on 23 December 2021.	\$687.50
Total			\$706.70



Cardholders Name: Executive Officer

Statement Date: 28-Nov-21

Transaction Date	Merchant Name	Expense Description	Total Amount
28/10/2011	TRYBOOKING* KESAB ONLINE PURCHAS AU	CEO's attendance at KESAB Annual Breakfast with the Minister on 04-11-2021, Adelaide	\$90.50
29/10/2011	MAJESTIC ROOF GARDEN ADELAIDE AU	Mayor's accommodation for attendance at 2021 LGA AGM, 28-29 October 2021, Adelaide	\$193.87
8/11/2021	BLOOMERS FLOWER HOUS RIVERGLADES AU	5x wreaths for Remembrance Day services across Council district, 11-11-2021	\$250.00
16/11/2021	SQ *WILD RICE CATERING MURRAY BRIDGE AU	Lunch for Council meeting on 16-11-2021	\$226.00
Total			\$760.37



Cardholders Name: Organisational Development Coordinator

Statement Date: 28-Nov-21

Transaction Date	Merchant Name	Expense Description	Total Amount
4/11/2021	SQ *COUNTRY BLOOMS FLO MURRAY	Employee 244 - sympathy flowers	\$ 97.00
5/11/2021	TAILEM BEND BAKERY TAILEM BEND AU	Lunch for Director Community & Corporate interview panel	\$ 24.00
5/11/2021	MAILCHIP *MONTHLY MAILCHIMP.COM US	In-Touch newsletter subscription	\$ 49.13
5/11/2021	FOREIGN TRANSACTION FEE	In-Touch newsletter subscription	\$ 1.47
6/11/2021	THE REJECT SHOP 5531 MURRAY BRIDGE	Photo frames - staff recognition awards	\$ 18.00
10/11/2021	ADOBE SYSTEMS PTY LTD SYDNEY AU	PDF software for finance department - monthly subscription	\$ 21.99
12/11/2021	ADOBE SYSTEMS PTY LTD SYDNEY AU	Advertising	\$ 39.59
13/11/2021	ADOBE SYSTEMS PTY LTD SYDNEY AU	PDF software for finance department - monthly subscription	\$ 49.98
16/11/2021	ADOBE SYSTEMS PTY LTD SYDNEY AU	Advertising	\$ 76.99
17/11/2021	NEWS LIMITED SURRY HILLS AU	The Advertiser - monthly online subscription	\$ 28.00
25/11/2021	WOOLWORTHS/23-51 SOUTH MURRAY	Consumables - Council Members & Staff Christmas Function	\$ 69.00
25/11/2021	THE REJECT SHOP 5531 MURRAY BRIDGE	Consumables - Council Members & Staff Christmas Function	\$ 114.00
Total			\$ 589.15



Cardholders Name: Director Roads & Infrastructure

Statement Date: 28-Nov-21

Transaction Date	Merchant Name	Expense Description	Total Amount
1/11/2021	ROYAL LIFE SAVING SA NORTH ADELAID AU	Uniforms for Lifeguards	\$234.65
1/11/2021	SP *VICI SWIMWEAR BRISBANE AU	Hats for Lifeguards	\$100.00
Total			\$334.65



Cardholders Name: Manager Construction & Maintenance

Statement Date: 28-Nov-21

Transaction Date	Merchant Name	Expense Description	Total Amount
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Total



Cardholders Name: Sustainability Officer

Statement Date: 28-Nov-21

Transaction Date	Merchant Name	Expense Description	Total Amount
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Total

Predominately, expenditure on this credit card, is costed against external grant funding.



Cardholders Name: Community Engagement & Grants Officer

Statement Date: 28-Nov-21

Transaction Date	Merchant Name	Expense Description	Total Amount
5/11/2021	BIG W/46-52 MARY TERRA MURRAY BRIDGE AU	Hose to water Tintinara Office plants	\$21.00
9/11/2021	BORDERTOWN BAKERY PL BORDERTOWN AU	Catering for Western Flat Driving Farm Walk	\$105.00
9/11/2021	MAILCHIP *MONTHLY MAILCHIMP.COM. US	Coorong Tatiara LAP e-newsletter	\$39.02
9/11/2021	FOREIGN TRANSACTION FEE	Coorong Tatiara LAP e-newsletter	\$1.17
Total			\$166.19

Predominately, expenditure on this credit card, is costed against external grant funding.