

## Credit Card Purchases – Description November 2021

The use of a credit card is a normal tool used to facilitate the business of Council. On occasion, items may need further explanation. Below is a brief explanation to accompany statements where the purpose of use is not evident in the accompanying documentation. All purchases were appropriately approved, in accordance with Council's Corporate Credit Card Policy.

## **Chief Executive Officer**

The Chief Executive Officer is entitled to two paid professional memberships under clause 17 of the CEO's employment agreement with the Council. Payment of a third membership to the Australian Institute of Company Directors was made in error. The mistake has been rectified by the CEO reimbursing Council for the amount paid of \$687.50 on 23 December 2021.

## **Executive Officer**

Mayor Cr Simmons accommodation while attending the 2021 LGA AGM was charged to this credit card as this is the preferred payment method for the accommodation provider.

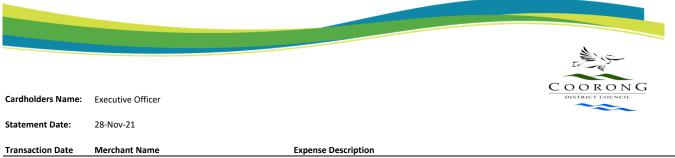
Postal Address: PO Box 399 TAILEM BEND SA 5260 Email: council@coorong.sa.gov.au Web: www.coorong.sa.gov.au Coorong Civic Centre 95 – 101 Railway Terrace TAILEM BEND SA 5260 Phone: 1300 785 277 Fax: 08 8572 3822 Meningie Information Hub 49 Princes Highway MENINGIE SA 5264 Tintinara Customer Service Centre 37 Becker Terrace TINTINARA SA 5266



## Cardholders Name: CEO

Statement Date:	28-Nov-21		
Transaction Date	Merchant Name	Expense Description	Total Amount
27/10/2021	CITY OF ADELAIDE ADELAIDE AU	Car parking for CEO's attendance at Local Government Association CEO Forum 27 October 2021 - morning session.	\$9.60
27/10/2021	CITY OF ADELAIDE ADELAIDE AU	Car parking for CEO's attendance at Local Government Association CEO Forum 27 October 2021 - afternoon session.	\$9.60
1/11/2021	COMPANY DIRECTOR SYDNEY AU	Australian Institute of Company Directors membership renewal to November 2022. Reimbursed to Coorong District Council on 23 December 2021.	\$687.50

Total \$706.70



Transaction Date	Merchant Name	Expense Description	Total Amount
28/10/2011	TRYBOOKING* KESAB ONLINE PURCHAS AU	CEO's attendance at KESAB Annual Breakfast with the Minister on 04-11-2021, Adelaide	\$90.50
29/10/2011	MAJESTIC ROOF GARDEN ADELAIDE AU	Mayor's accommodation for attendance at 2021 LGA AGM, 28-29 October 2021, Adelaide	\$193.87
8/11/2021	BLOOMERS FLOWER HOUS RIVERGLADES AU	5x wreaths for Remembrance Day services across Council district, 11-11-2021	\$250.00
16/11/2021	SQ *WILD RICE CATERING MURRAY BRIDGE AU	Lunch for Council meeting on 16-11-2021	\$226.00

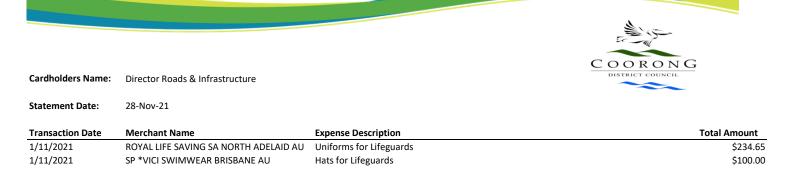
Total \$760.37



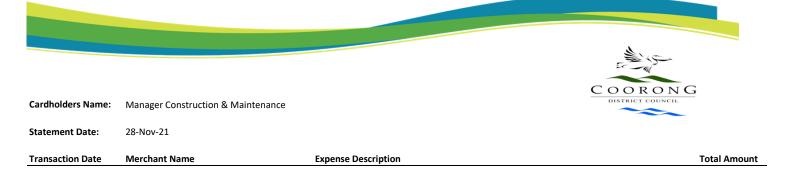
Cardholders Name: Organisational Development Coordinator

Statement Date: 28-Nov-21

Transaction Date	Merchant Name	Expense Description	Tota	l Amount
4/11/2021	SQ *COUNTRY BLOOMS FLO MURRAY	Employee 244 - sympathy flowers	\$	97.00
5/11/2021	TAILEM BEND BAKERY TAILEM BEND AU	Lunch for Director Community & Corporate interview panel	\$	24.00
5/11/2021	MAILCHIP * MONTHLY MAILCHIMP.COM US	In-Touch newsletter subscription	\$	49.13
5/11/2021	FOREIGN TRANSACTION FEE	In-Touch newsletter subscription	\$	1.47
6/11/2021	THE REJECT SHOP 5531 MURRAY BRIDGE	Photo frames - staff recognition awards	\$	18.00
10/11/2021	ADOBE SYSTEMS PTY LTD SYDNEY AU	PDF software for finance department - monthly subscription	\$	21.99
12/11/2021	ADOBE SYSTEMS PTY LTD SYDNEY AU	Advertising	\$	39.59
13/11/2021	ADOBE SYSTEMS PTY LTD SYDNEY AU	PDF software for finance department - monthly subscription	\$	49.98
16/11/2021	ADOBE SYSTEMS PTY LTD SYDNEY AU	Advertising	\$	76.99
17/11/2021	NEWS LIMITED SURRY HILLS AU	The Advertiser - monthly online subscription	\$	28.00
25/11/2021	WOOLWORTHS/23-51 SOUTH MURRAY	Consumables - Council Members & Staff Christmas Function	\$	69.00
25/11/2021	THE REJECT SHOP 5531 MURRAY BRIDGE	Consumables - Council Members & Staff Christmas Function	\$	114.00
			Total \$	589.15



**Total** \$334.65



Total



Total

Predominately, expenditure on this credit card, is costed against external grant funding.



Cardholders Name: Community Engagement & Grants Officer

28-Nov-21		
Merchant Name	Expense Description	Total Amount
BIG W/46-52 MARY TERRA MURRAY BRIDGE AU	Hose to water Tintinara Office plants	\$21.00
BORDERTOWN BAKERY PL BORDERTOWN AU	Catering for Western Flat Driving Farm Walk	\$105.00
MAILCHIP * MONTHLY MAILCHIMP.COM. US	Coorong Tatiara LAP e-newsletter	\$39.02
FOREIGN TRANSACTION FEE	Coorong Tatiara LAP e-newsletter	\$1.17
	Merchant Name BIG W/46-52 MARY TERRA MURRAY BRIDGE AU BORDERTOWN BAKERY PL BORDERTOWN AU MAILCHIP *MONTHLY MAILCHIMP.COM. US	Merchant NameExpense DescriptionBIG W/46-52 MARY TERRA MURRAY BRIDGE AUHose to water Tintinara Office plantsBORDERTOWN BAKERY PL BORDERTOWN AUCatering for Western Flat Driving Farm WalkMAILCHIP *MONTHLY MAILCHIMP.COM. USCoorong Tatiara LAP e-newsletter

**Total** \$166.19

Predominately, expenditure on this credit card, is costed against external grant funding.