

Community Grants Policy

Strategic Reference	Objective 1; A caring, healthy and resilient community. Strategy 1.3; Through leadership and the sharing of knowledge, build the capacity of communities to sustain their ownership of facilities and, where appropriate, renovate or expand their facilities to meet community needs. Strategy 1.5; Promote volunteering and encourage, value & support community volunteers. Strategy 1.6; Promote active and healthy lifestyles for our communities.
File reference	AR20/13150
Responsibility	Office of the CEO
Revision Number	Original
Effective date	August 2020
Last revised date	N/A
Minutes reference	178/20
Next review date	Within six (6) months following a periodic election, due to legislative changes, or as required by Council
Applicable Legislation	Local Government Act 1999
Related Policies	Nil
Related Documents	Community Grants Procedure

1. Purpose and scope

To provide a framework for Council to allocate Community, and Individual - Sport & Cultural Grants in an effective, equitable and transparent manner.

This Policy aims to ensure:

- fairness, equity and transparency in providing grants
- funds are used for purposes intended
- appropriate process and authorisation of grants
- eligibility criteria are met
- provision and proof of outcomes of approved grants are received and documented

These grants aim to encourage and develop local community projects, support community groups that make a positive contribution to community and cultural life and recognise the personal achievement of individual residents in the Coorong District Council.

Community Grants Policy

2. Policy

Council recognises community groups provide important and valued community and social benefits to the district. Council also recognises the importance of supporting local individuals in pursuing personal achievement in their chosen field.

Funding community, cultural and recreational activities, events and services enables individuals and groups to work in partnership with Council in meeting community needs. The program also supports communities that value creativity, innovation, access and participation, as well as supporting individual residents striving in their field.

1. Community Grants support groups within the Coorong district and are intended to:

- promote participation in local community activities of recreation and sport, cultural activities, community development, lifelong learning, social cohesion and social and welfare activities.
 - financially assist community groups and eligible individual residents based in the Coorong district.
 - promote community pride and participation in the Coorong district.
 - support community groups in local events
 - support individuals participating in either a sporting, music, art or cultural activity/event, or other activities eligible in accordance with the Community Grant Procedures.
2. In preparing the Annual Budget, Council will consider budgeting an amount to fund Community Grants under this Policy.
 3. The Community Grants Program will be promoted across the district encouraging community groups and eligible individuals to apply.
 4. Grants may be allocated to programs based within the Coorong District Council that do not duplicate existing services and respond to a demonstrated need.
 5. Each Classified program has a documented process for the assessment of applications within Council's Community Grant Procedures.
 6. All eligible applications will be considered based on satisfying required criteria within the Procedures.
 7. Community groups may choose to apply for grant funding from each Classification in a financial year. Successful applications will only be granted once per financial year per Classification.
 8. One successful application per financial year may be granted under the Individual Sport & Cultural Grants classification. Should the applicant become eligible to participate at a higher level, in another event within the same field, consideration may be given for an additional grant e.g. gymnast wins State Title and progresses to Interstate final.
 9. Incorporated and not-for-profit groups only may apply for community grants under this Policy.
 10. Grants must be utilised in accordance with the approved application only i.e. not used as 'seed funding'.

Community Grants Policy

11. Sponsorship may be approved by the Chief Executive Officer up to \$100 for an eligible group. Sponsorship up to this amount will only be approved once per annum per group.

3. Grant Classifications

Grants available are divided into the following classifications, and relevant criteria for each classification is documented within Council's Community Grants Procedures.

- Small Community Grants \$1,000 maximum
 - Applications open six (6) weeks prior to closing date
 - Applications close last Friday of February and September
- Community Event Grants \$2,000 maximum
 - Applications open six (6) weeks prior to closing date
 - Applications close last Friday of February and September
- Community Project Grants \$5,000 maximum
 - Applications open six (6) weeks prior to closing date
 - Applications close last Friday of February and September
- Individual, Sport & Cultural Grant event held:
 - Applications open year round
 - within South Australia \$100
 - Interstate \$500
 - Internationally \$1,000

4. Acquittal and Reporting

At the conclusion of the project/activity, all successful grant applicants will be required to report to Council in the manner documented within the Community Grants Procedure.

The Chief Executive Officer will provide reports to Council on the Community Grants program providing recommendations on applications received where Council will determine the granting or refusal of each application.

5. Delegations

The Chief Executive Officer has delegation to approve sponsorship applications only, and up to a maximum amount of \$100 per group per annum.

6. Further information

This Policy shall be reviewed within six (6) months of the next Local Government elections due in 2022 or unless determined earlier by Council.

This policy will be available for inspection at the Council offices listed below during ordinary business hours and available to download from Council's website: www.coorong.sa.gov.au.

Coorong Civic Centre

95-101 Railway Terrace
Tailem Bend
Phone: 1300 785 277
Fax: 8572 3822

Meningie Information Hub

49 Princes Highway
Meningie
Phone: 1300 785 277

Tintinara Customer Service Centre

37 Becker Terrace
Tintinara
Phone: 1300 785 277