COORONG INFRASTRUCTURE & ASSETS COMMITTEE

Coorong Civic Centre Chambers
95-101 Railway Terrace, Tailem Bend
Thursday 23 January 2020 at 1.09 pm

MINUTES

1. Welcome
   Committee Members: Cr. Jeff Arthur (Chair)
                       Cr. Brenton Qualmann
                       Cr. Sharon Bland

2. Present
   Bridget Mather (Chief Executive Officer)
   David Mosel (Director Infrastructure & Assets)
   James Clarke (Manager Construction & Maintenance)
   Stephen Latham (Works Coordinator Community Facilities)
   Ron Downs (Works Coordinator Operations)
   Georga Wiebrecht (Minute Taker)
   Wendy Bower (Minute Taker)

3. Apologies
   Cr. Paul Simmons (Mayor)
   Cr. Lisa Rowntree

4. CONFIRMATION OF MINUTES – COORONG INFRASTRUCTURE & ASSETS
   COMMITTEE MEETING HELD 10 SEPTEMBER 2019
   Moved Cr. Bland, Sec. Cr. Qualmann that the minutes of the Coorong Infrastructure & Assets
   Committee meeting held on 10 September 2019 are received and noted.
   CARRIED UNANIMOUSLY

5. MINUTE ACTION LIST
   9.2/June NARRUNG ROAD
   Cr. Bland noted that Minute Action List item 9.2 is reported as complete; queried what the
   intention of that funding was. Director Infrastructure & Assets provided a response advising
   that consideration has been given to potential funding options for Narrung Road.

   7.2/Aug MOTION WITH NOTICE - SEVEN MILE ROAD UPGRADE
   Cr. Qualmann asked why consultants are being engaged to undertake review. Director
   Infrastructure & Assets advised that Council does not have the experience or expertise in
   house to complete the review.

   Cr. Bland queried if the assessment by HDS Australia Pty Ltd was for the whole of Seven Mile
   Road or only part of. Director Infrastructure & Assets provided a response advising the
   assessment was undertaken for the entire length of the road. The design component is relevant
   to the section funded through Special Local Roads Program (SLRP).

These minutes are subject to final ratification at the next council meeting.
Where an amendment results in the change of intent then a revised copy will be forwarded with the subsequent meetings minutes.
7.3/Aug MOTION WITH NOTICE - PRINCES HIGHWAY FUNDING/UPGRADE
Cr. Qualmann queried the potential funding under the Princes Highway whole-of-corridor Strategy. Cr. Arthur raised concerns regarding where potential funding could be allocated. Director Infrastructure & Assets confirmed Council have written to Limestone Coast Local Government Association to establish a common position on the needs/priorities for the Highway section from Tailem Bend to the Victorian border, but as yet no reply has been received. Director Infrastructure & Assets advised the matter would be followed up.

5.1 MOTION WITHOUT NOTICE
Moved Cr. Bland, Sec. Cr. Qualmann, that clarification be sought regarding the public announcement of the $250 million funding for the Princes Highway within the Coorong District Council.
CARRIED UNANIMOUSLY

8.2/Aug MOTION WITHOUT NOTICE - PURCHASING, STORING AND MONITORING OF FUEL
Cr. Qualmann requested an update on the fuel monitoring report. The Manager Construction & Maintenance discussed the current process for monitoring and recording fuels, also advised that a new system will be installed in 4-6 weeks. Cr. Arthur asked if a report can be provided regarding the final costings of the new fuel tanks. The Chief Executive Officer advised that once the costs are finalised they will be circulated to Council Members via email.

6.2/June MOTION WITHOUT NOTICE – LIGHT VEHICLE FLEET
Cr. Qualmann requested an update. Director Infrastructure & Assets and the Chief Executive Officer advised this motion forms part of a broader review of the administration and operational fleet. Once completed, a report will be presented at a future Coorong Infrastructure & Assets Committee meeting.

7.1/Sep TRAFFIC COUNTERS
Cr. Qualmann requested an update. Director Infrastructure & Assets advised that this is to be discussed in an upcoming agenda item. Cr. Arthur requested that a list of road works be included in the monthly Council Information Document. The Chief Executive Officer responded advising Council will provide a report once a month in the Council agenda of the road works that are completed, in progress, and include the costings.

6. QUESTIONS WITH NOTICE

6.1 Cr. QUALMANN ASKS
Can the Manager of Construction and Maintenance provide the following information:
- How much Lincoln weed is in the rubble, regarding the Kulde Road shoulder works?
- What action will be taken once Kulde Road works are completed that the threat of any germination of this weed is minimised?
RESPONSE FROM THE MANAGER OF CONSTRUCTION AND MAINTENANCE
At the time of construction there were no visible signs of weed infestation in the rubble identified by the contractor. Please note rubble was supplied by the contractor. Kulde road will be monitored for weed intrusion through the new works and will be sprayed as required if weeds are identified.

6.2 Cr. QUALMANN ASKS
Why Council is mowing Tailem Bend streets, instead of spraying weeds at appropriate times.

Background:
Some footpaths are concrete, with gravel to kerb, the remainder are rubble or gravel. A regular poisoning program would be sufficient savings to Council regarding that no mowing and whipper snipping would then be required.

RESPONSE FROM THE ACTING CHIEF EXECUTIVE OFFICER
- Contractual weed spraying budget for the Financial Year 2019/2020 is $1,250. This is a reduction of $12,650 from the previous Financial Year’s budget of $13,900.
- To ensure optimum operational efficiencies, consideration should be given for the adoption of a spraying budget for next financial year to allow a spraying contractor to be engaged.

Cr. Bland requested that Council Members be provided with a report in relation to district wide Council weed spraying as part of budget consideration.

6.3 Cr. QUALMANN ASKS
Cr. B Qualmann asks that Council provide a report on costing to seal and the relevant storm water costs for the following streets in Tailem Bend.
- Myrtle Place
- Pontt Street
- High Street
- Hill Street
- Hutt Street
- Wattle Street

RESPONSE FROM THE ACTING CHIEF EXECUTIVE OFFICER
- In consideration to the Resolution of Council at the Ordinary Meeting dated 17 December 2019, resolution 422/19, the following streets have been costed as part of the Drought Communities Programme Extension program.
- Although the costs are estimated at this time (subject to final design and costing), attached is the budget estimates for each street.

7. QUESTIONS WITHOUT NOTICE
Cr. Bland queried tree removal within the Council district. The Works Coordinator Community Facilities provided a response advising Council is currently working through a detailed report from an arborist, who has identified a number of trees that require action.
7.1 MOTION WITHOUT NOTICE
Moved Cr. Bland, Sec. Cr. Qualmann, a report be provided to Coorong Infrastructure & Assets Committee regarding:
1. the cost associated with the identification of dangerous trees on Council land throughout the District; and
2. for a management plan to be developed (including recommended course of action by Arborist);
3. Chief Executive Officer to review the opportunity of utilising the current Drought Communities Programme funding for managing dangerous trees;
4. note the need for further funding to carry out roadside tree trimming.

CARRIED UNANIMOUSLY

8. MOTIONS WITH NOTICE

8.1 Cr. QUALMANN – TREE REMOVAL TAILLEM BEND
Moved Cr. Qualmann that Tailem Bend work gang dedicate 5 working days to remove dead trees and shrubs from footpaths and Council reserves, in the township of Tailem Bend, before 30th June 2020.

Cr. Qualmann withdrew the above motion.

Cr Qualmann took the opportunity to say well done to the Community Facilities team for their work throughout the district and to say thank you to the Director Infrastructure & Assets, Manager Construction & Maintenance and Works Coordinator Community Facilities for all the responses and information they have provided.

9. MOTIONS WITHOUT NOTICE

9.1 Moved Cr. Qualmann, Sec. Cr. Bland that Council collate information from the Coorong residents in relation to areas of concern regarding black spots for mobile service coverage in the Council district, prior to the next round of Commonwealth Funding.

CARRIED UNANIMOUSLY

10. CAPITAL WORKS UPDATE
Manager Construction & Maintenance provided a verbal report during the meeting. A copy is provided. (Please refer to Appendix A.)

Moved Cr. Qualmann, Sec. Cr. Bland, that the Coorong Infrastructure & Assets Committee receive and note the report.

CARRIED UNANIMOUSLY

11. TYNAN ROAD AND MALLEE HIGHWAY INTERSECTION
Moved Cr. Bland, Sec. Cr. Qualmann, that the Coorong Infrastructure & Assets Committee receive and note the report and note that the Chief Executive Officer and Director Infrastructure & Assets will investigate further on site and follow through with Department of Planning, Transport and Infrastructure (DPTI) if required.

CARRIED UNANIMOUSLY
12. COORONG INFRASTRUCTURE & ASSETS COMMITTEE TERMS OF REFERENCE REVIEW
Moved Cr. Qualmann, Sec. Cr. Bland that the Coorong Infrastructure & Assets Committee recommends to Council that the review of the Terms of Reference be postponed and discussion be held with the new Chief Executive Officer.
CARRIED UNANIMOUSLY

13. SURPLUS ASSETS
Moved Cr. Qualmann, Sec. Cr. Bland, that the Coorong Infrastructure & Assets Committee receive and note the report. The Chief Executive Officer to circulate a list of surplus assets via email, and include comments in relation to why surplus assets are to be disposed. Chief Executive Officer also to investigate best method of disposal as per the Disposal of Council Land and Other Assets Policy, May 2018, and advise Council.
CARRIED UNANIMOUSLY

14. TRAFFIC DATA
Moved Cr. Bland, Sec. Cr. Qualmann, that the Coorong Infrastructure & Assets Committee receive and note the report. Council staff will provide a briefing to all Council Members in relation to traffic counter data.
CARRIED UNANIMOUSLY

15. TAILEM BEND TOILETS UPGRADE
Moved Cr. Bland, Sec. Cr. Qualmann, that the Coorong Infrastructure & Assets Committee receive and note the report, and recommend that a Council Members workshop be scheduled.
CARRIED UNANIMOUSLY

16. GENERAL BUSINESS

16.1 MOTION WITHOUT NOTICE
Moved Cr. Bland, Sec. Cr. Qualmann, that a report be provided as part of 2020-21 budget considerations (subject to receiving funding under Phase 2 of the Drought Communities Programme) which investigates options of site improvement for Wadmore House/Melaleuca, including ongoing annual operational and maintenance costs for the purpose of maintaining the building to a satisfactory standard.
CARRIED UNANIMOUSLY

17. NEXT MEETING
To be advised.

18. CLOSURE
There being no further business, the Chair declared the meeting closed at 4.00 pm.
APPENDIX A

Coorong Infrastructure & Assets Committee - Capital Works Update – 23 January 2020

Sealed Roads Program:

Works being undertaken prior to Christmas along with Works commencing 20/01/2020 will complete majority of Council road resealing program for 2019/2020. The only outstanding item will be Narrung Road shoulder works which will commence in April/May. Kulde Road widening project has been completed prior to Christmas.

Unsealed Roads Program:

Works are currently underway on Pink Road by Council Staff and Carcuma Road is due for completion this week by Frank Fatchen Pty Ltd. Council staff will move from Pink Road, to Moonee Hills Road, to Ware Road, to Jones Road, to Pascoe Road and Finish with Seven Mile Road. Roads remaining for contractors to complete are Taunta Hutt, Bellara and Salt Creek Road. All works are expected to be completed by end of May.

Footpath and Kerbing Capital Replacement:

The works for 2019/2020 have been split into three stages, Stage 1 is completed. Stage 2 has been through the procurement process and has been awarded. Physical works are commencing 28-1-2020 with an expected 4 week program. Stage 3 is currently undergoing the procurement process, this stages is expected to be awarded early February with works being completed during March and April.

Street Furniture, Irrigation & Playground capital works:

These items of works are being completed by Stephen Latham, at this time there is no issue identified with delivering these project by the end of the financial year.

Tailem Bend Train:

Capital upgrade works to the Tailem Bend Train are completed, the only outstanding item is the placement of soft-fall inside the fence that surrounds the train boiler.

Dickson Reserve Upgrade Project:

This project is split into 3 stages. Stage 1 is the willow removal which has been completed. Stage 2 is the installation of the Houseboat mooring posts, this stage has been through the procurement process and the successful contractor has identified they are capable of commencing the works in late February. Stage 3 is the construction of the pontoon facility, this stage is out to tender with the LGA Procurement team. Upon finalisation of this tender process, discussion will commence with the successful tenderer for construction programs. At this time it is expected that the works are complete prior to end of financial year.

Murray Coorong Trail & Revitalising Raukkan Project:

The above mentioned projects go hand in hand, at this stage Council are in the final stages of setting up an agreement with Raukkan Community Council for this project. Upon expectation of this document, the project will commence. This project is over a three year period, the expectation is to expend Council’s contribution this financial year and expend the grant funding next financial year.

Meningie North Jetty Project:

Following the public consultation session held on site late last year the revised design has been completed and Council are working to finalise the funding agreement with the funding body. Upon
execution of the funding agreement, Council will be able to finalise the structural components of the design and proceed to the tender stage of this project.

**Tailem Bend CWMS Upgrade:**

This project is being discussed with David Mosel and LGA Procurement arranging the best strategy to go to the market.

**Tailem Bend Depot Fuel Storage Unit:**

The Request for Quote process for this project has been completed and we are awaiting the supply of the new unit. It is expected the new unit will be ready in 4 weeks, Council staff are in the process of preparing the new fuel unit location.

**Tailem Bend Public Toilet:**

This project is currently on hold pending direction from Council, this project will be discussed later in the Coorong Infrastructure & Assets Committee Agenda.

**Motor Vehicle Replacement:**

Motor vehicle replacement will be conducted by David Mosel, with assistance of LGA Procurement.

**Plant Replacement:**

Plan replacement this year is currently being deliberated, a review on the type of plant required is currently being undertaken. Procurement to follow this process.

**Information Technology (IT) Capital:**

Online timesheet, IT replacement & IT hardware & software upgrade has been put on hold while the IT position is vacant. Once Sean finds his feet in the role he will commence working on these projects. There is the potential for these projects to be incomplete or partially completed by the end of financial year.

**Tailem Bend Civic Centre Bollards:**

This project has been designed and the procurement process completed. The successful contractor has identified availability to commence the project in mid-February. Expected construction time is approximately 2 weeks, all reasonable precautions will be taken to reduce impact on Council operations during this time.