COORONG INFRASTRUCTURE & ASSETS COMMITTEE

Coorong Civic Centre Chambers
95-101 Railway Terrace, Tailem Bend
Tuesday 10 September 2019 at 12.40pm

MINUTES

1. Welcome

Committee Members: Cr. Jeff Arthur (Chair)
Cr. Paul Simmons (Mayor)
Cr. Brenton Qualmann
Cr. Lisa Rowntree
Cr. Sharon Bland

2. Present

David Mosel (Acting Chief Executive Officer)
James Clarke (Manager Construction & Maintenance)
Stephen Latham (Works Coordinator Community Facilities)
Wendy Bower (Executive Assistant Director Infrastructure & Assets)
Judy Thompson (Finance Manager)
Georgia Wiebrecht (Minute Taker)
Glynis Taylor (Council Member)

3. Apologies

Dean Mustart (Works Coordinator Roads)
Graeme Maxwell (Acting Director Community & Corporate)

4. CONFIRMATION OF MINUTES – COORONG INFRASTRUCTURE & ASSETS COMMITTEE MEETING HELD 1 AUGUST 2019

Moved, Cr. Qualmann Sec. Cr. Simmons that the minutes of the Coorong Infrastructure & Assets Committee meeting held on 1 August 2019 are received and noted.
CARRIED UNANIMOUSLY

5. MINUTE ACTION LIST

7.2 SEVEN MILE ROAD UPGRADE
Cr. Bland asked when HDS Australia will be engaged to undertake the assessment of Seven Mile Road. The Acting Chief Executive Officer confirmed that he has been in contact with HDS and will be meeting with them on Friday 13 September 2019 and confirmed that Seven Mile Road will be discussed.

Cr. Simmons declared a perceived conflict of interest and left the meeting at 12:45pm.

6.1 MOTION WITHOUT NOTICE - SAND DRIFT
The Chair requested further information to determine why minute 6.1 in the minute action list has been marked as complete. The Manager of Construction and Maintenance responded and confirmed that discussions have been had with the residents and as a result of these discussions one of the residents has since sown the troubled section of his property. The Committee continued
in depth discussions regarding remediation works and how Council currently records sand drift affected properties.

5.1 MOTION WITHOUT NOTICE – SAND DRIFT
Moved Cr. Bland Sec. Cr. Rowntree that the Infrastructure & Assets department develop a drift sand procedure that identifies a staged process relative to road sand drift management and present a report at the next committee meeting.

CARRIED UNANIMOUSLY

Cr. Simmons returned to the meeting at 1:00pm.

6. QUESTIONS

6.1 QUESTIONS WITH NOTICE
Cr. Qualmann - Unsealed Road Re-Sheeting, Rubble Raising, Rubble Crushing and Rubble Carting Tender Process
When will staff present the details requested in minute number 286/18 2018/19 Unsealed Road Re-Sheeting, Rubble Raising, Rubble Crushing and Rubble Carting Tender Process to the Council namely:

- Up to 75% of Council’s budgeted re-sheeting program can be contracted out in each financial year;
- Council present the fleet of road plant, which is to remain in council ownership;
- The CEO report back on whether appropriate resources are in place to achieve Council’s broader road maintenance and construction goals;
- Once each separate road and re-sheet project is completed, full costing is to be made available to Council

In addition can staff present a copy of the re-sheeting programme presented for this contract and the details of the work completed with full costing per job for the 2018/19 financial year. This is to include contractors and staff projects.

Background Information

286/18 Ordinary Council Meeting 18 December 2018

2018/19 UNSEALED ROAD RE-SHEETING, RUBBLE RAISING, RUBBLE CRUSHING AND RUBBLE CARTING TENDER PROCESS
Moved Cr. Arthur, Sec. Cr. Rowntree that Council endorse the report in relation to rural roads re-sheeting and fully review the costs and outcomes in 18 months’ time, with the following conditions:

- Up to 75% of Council’s budgeted re-sheeting program can be contracted out in each financial year;
- Council present the fleet of road plant, which is to remain in council ownership;
- The CEO report back on whether appropriate resources are in place to achieve Council’s broader road maintenance and construction goals;
- Once each separate road and re-sheet project is completed, full costing is to be made available to Council;
- Council engage Frank Fatchen Pty Ltd and Webb Contractors Pty Ltd to facilitate works as specified within the Unsealed Roads Re-sheeting, rubble Raising, Rubble Crushing and Rubble Carting tender at a maximum per kilometre rate of:
  - Frank Fatchen Pty Ltd
  - Webb Contractors Pty Ltd
Response from the Acting Chief Executive Officer

In consideration to staff availability over the past few months a report will be provided to the committee in due course.

The Acting Chief Executive Officer confirmed that works have been completed in accordance with minute 286/18 (Unsealed Road Re-Sheeting, Rubble Raising, Rubble Crushing and Rubble Carting Tender Process) tabled at the Ordinary Council Meeting in November 2018. At the next Infrastructure & Assets Committee Meeting Council staff will be able to provide the committee with a full update.

Cr. Qualmann – Relationship between Finance Committee, Audit Committee and Infrastructure & Assets Committee

When will staff provide the details as per the following request?

Requests that senior management develop and present to Council an overarching document that details the relationship(s) between the Finance Committee, Audit Committee and Infrastructure & Assets Committee to ensure that there is minimal duplication in the reporting structure of each committee to Council.

Background Information

152/19 Ordinary Council Meeting 21 May 2019 - COORONG INFRASTRUCTURE & ASSETS COMMITTEE – DRAFT TERMS OF REFERENCE

Moved Cr. Qualmann, Sec. Cr. Arthur that Council:
1. Adopt the Terms of Reference for the Coorong Infrastructure & Assets Committee as tabled;
2. Appoint Mayor Cr. Simmons and Councillors Arthur (Parks), Bland (Lakes), Qualmann (Mallee) and Rowntree (Parks) as members of the committee;
3. Hold its inaugural committee meeting on Tuesday 4 June 2019, 10:00am at the Coorong Civic Centre Chambers, Tailem Bend;
4. Requests that senior management develop and present to Council an overarching document that details the relationship(s) between the Finance Committee, Audit Committee and Infrastructure & Assets Committee to ensure that there is minimal duplication in the reporting structure of each committee to Council.

Response from the Acting Chief Executive Officer

In consideration to staff availability over the past few months a report will be provided to the committee in due course.

Cr. Qualmann – Road Hierarchy Plan

As part of the process of providing the road hierarchy plan for the Council Elected Members and maintenance grader operators be requested to provide a schedule of their views of the ratings of our unsealed road system. With the rating system being from A to D which has been Council’s schedule in the past. This information can then be collated to give a better indication of the requirements for maintenance scheduling.

Response from the Acting Chief Executive Officer

In consideration to the upcoming road hierarchy review relevant staff members will be liaised with.

Cr. Simmons explained that the Murraylands and Riverland Local Government Association (MRLGA) Regional Transport and Assets Committee are in the process of developing an overarching road hierarchy procedure for Councils that fall within the MRLGA. Cr. Rowntree requested an approximate timeline for this procedure. The Acting Chief Executive Officer and Cr. Simmons confirmed that it is possibly still a few months away from completion.
6.2 QUESTIONS WITHOUT NOTICE

Nil

7. MOTIONS WITH NOTICE

7.1 CR. B QUALMANN – TRAFFIC COUNTERS
Moved Cr. Qualmann Sec. Cr. Rowntree that a program be investigated for traffic counters on roads within the Council area over a yearly basis. Council are to provide this as a part of the formulation of the road hierarchy plan and provide the Committee with the details of the road traffic counter for the last 3 financial years.

CARRIED UNANIMOUSLY

8. MOTIONS WITHOUT NOTICE

Nil

9. RE-SEALING SCHEDULE 2019/2020
The Committee had a number of questions regarding the actual works that are being undertaken on these roads. The Acting Chief Executive Officer and Manager of Construction and Maintenance provided an in-depth response that outlined the extent of the work.
Moved Cr. Rowntree Sec. Cr. Qualmann that the Coorong Infrastructure & Assets Committee receive and note the report.

CARRIED UNANIMOUSLY

10. PRINCES HIGHWAY ACCESS ROAD
Moved Cr. Simmons Sec. Cr. Qualmann Council are to provide a report on the Princes Highway Service Road from the Riverside Hotel to the end of the 80kms section. Discussions are also to be conducted with Mrs. P Green to ensure that her concerns are recognised. A response letter is also to be written to P Green outlining the details of this report.

CARRIED UNANIMOUSLY

11. GARBAGE DISPOSAL CONCERNS
Moved Cr. Qualmann Sec. Cr. Bland Council staff write a letter advising P Connolly that Council have engaged AHRWA to assist with the review of its waste operations. As part of the review discussion will be based on the collection of white goods and Council will advise P Connolly on updates as they occur.

CARRIED UNANIMOUSLY

12. GENERAL BUSINESS

12.1 METRO COUNT SYSTEM
The Manager of Construction and Maintenance presented a video on Metro Count that outlines the reports Council can produce and how to read the data. The Manager of Construction and Maintenance also gave a demonstration utilising Council’s raw data. The Committee then had a discussion outlining the reliability of the data, the locations of the counters and if Council could use this data when applying for grants.
Moved Cr. Rowntree Sec. Cr. Bland that the Coorong Infrastructure & Assets Committee receive and note the report.

CARRIED UNANIMOUSLY
12.2 MURRAY DARLING BASIN ECONOMIC DEVELOPMENT PROGRAM – PROJECT DOCUMENTS UPDATE

Cr. Bland noted that the grant funding does not include plans to upgrade the Meningie sailing carpark as stipulated on the plans presented to the Committee. The Committee discussed further details regarding budget, community engagement and the design.

Moved Cr. Simmons Sec. Cr. Rowntree that the Coorong Infrastructure & Assets Committee receive and note the report.

CARRIED UNANIMOUSLY

12.3 MYRTLE PLACE PROJECT

Moved Cr. Simmons Sec. Cr. Qualmann that draft plans and costings are prepared for the Coorong Infrastructure & Assets Committee regarding the Myrtle Place Project. In addition Council staff are to prepare a report that outlines all unsealed roads in Tailem Bend.

CARRIED UNANIMOUSLY

13. CLOSURE

There being no further business, the Chair declared the meeting closed at 3:00pm.