



RESIDENTIAL AND COMMERCIAL NEW AND REPLACEMENT BIN APPLICATION FORM

APPLICANT DETAILS		
Applicant Type	<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial
Name of the applicant:		
Name of property owner (if not applicant): <i>NOTE: A permission letter from the property owner must accompany this application form as the property owner will be required to pay the annual waste management fee.</i>		
Business Name (if commercial applicant):		
Property Address:		
Postal address:		
Contact Number:		
Email address*:		
Assessment Number*:		
Valuation Number*:		
*denotes mandatory fields		
<i>Disclaimer: This form is prepared in line with Council's Waste Collection Service Policy – refer to the link to access the policy online: https://www.coorong.sa.gov.au/_data/assets/pdf_file/0024/930624/Kerbside-Waste,-Recycling-and-Green-Organics-Collection-Service-Policy,-June-2021.pdf</i>		

REQUEST TYPE
<input type="checkbox"/> New Bin Service – Residential (annual waste collection fee – refer to Council's waste collection fees via the website)
Start date of new service: Click here to enter a date.
New residential bin service includes the following three (3) bins:
<ul style="list-style-type: none"> i) General Waste Bin (140 Litre – red lid) ii) Recycle Bin (240 Litre – yellow lid) iii) Organic Bin (240 Litre – green lid)
<i>Note: All bins are free of charge, owned by the Council and are to be left at the property.</i>

New Bin Service – Commercial (annual waste collection fee – refer to Council’s waste collection fees via the website)

Start date of new service: [Click here to enter a date.](#)

New service includes the following three (3) bins with an **option** to swap the organic bin with a General Waste bin, subject to council approval:

- i) General Waste Bin (140 Litre – red lid)
- ii) Recycle Bin (240 Litre – yellow lid)
- iii) Organic Bin (240 Litre – green lid)
- iv) Swap organic bin (green) with General Waste bin (red) - **Subject to council approval**

Note: All bins are free of charge, owned by the Council and are to be left at the property.

Stolen Bin

In the case that a bin has been stolen, resident must complete a police report and provide Council with police report number.

Police report number:

Damaged Bin

- General Waste Bin (red lid)
- Recycle Bin (yellow lid)
- Organic Bin (Green lid)

- i) Repairable
- ii) Non-repairable

Council will investigate to determine the cause and extent of the damage and the responsible party.

- Damaged cause by the Waste Collection Contractor in performing normal collection services will result in no fee being charged for a replacement bin.
- If the property owner is found responsible for the damage, following fees for repairing or replacement will be charged.

- Repair fee: **\$ (AT COST)**
- New bin replacement fee: **\$ 65 per bin**

Note: Council’s contractor SOLO will collect the non-repairable damaged bin and supply the new replacement bin once approved by the council. New bin will not be supplied until damaged bin has been collected.

Please provide in detail the date the damage occurred, description of the damage & how the damage occurred:

Additional bin service (Only eligible for commercial properties):

- General Waste Bin (140 Litre – red lid): **\$380 per bin (charged annually)**
- Recycle Bin (240 Litre – yellow lid): **\$130 per bin (charged annually)**

Alteration to service

- Cancellation
- Surrender an additional bin
- Other (Please specify details):

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APPLICANT'S DECLARATION

I acknowledge that the new services/extra bins provided to the property must remain at the property in the situation I change the address. Council's contractor SOLO will deliver the requested bins after the request has been approved by the council.

Name:

Signature:

Date:

Please email completed form to council@coorong.sa.gov.au

Should you require further assistance or further information, please contact **Council's customer service enquiry on 1300 785 277**

COUNCIL USE ONLY – R & I		
Approved	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Approved by:		
Signature:		
Date:		
APPLICATION CHECKLIST – R & I		
Service Type Determination:	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	<input type="checkbox"/> Kerbside collection <input type="checkbox"/> En-route <input type="checkbox"/> Bin Bank km from bin bank
Additional Service (commercial only):	<input type="checkbox"/> General Waste.....Qty <input type="checkbox"/> Recycle..... Qty <input type="checkbox"/> Invoice request created for Rates	
Fee Determination:	\$	
Applicant Notified on service type:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Contractor notified of new/change in service:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Bin delivery actioned:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Bin Serial numbers:	General Waste: Recycle: Organic:	
All correspondence saved to CM:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Name:		
Signature:		
Date:		

APPLICATION CHECKLIST – RATES:		
Bin serial numbers recorded in rates system:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Pro-rata fee added to rates notice:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Interim rates notice created:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Waste management charge applied to Synergy Rates System:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Name:		
Signature:		
Date:		