COORONG INFRASTRUCTURE & ASSETS COMMITTEE

Coorong Civic Centre Chambers
95-101 Railway Terrace, Tailem Bend
(and by electronic means via Zoom)
Tuesday 28 April 2020 at 1.00 pm

MINUTES

1. WELCOME
   Committee Members: Cr. Jeff Arthur (Chair) (by an audio-visual link)
   Cr. Brenton Qualmann (by an audio-visual link)
   Cr. Paul Simmons (Mayor) (physical attendance)
   Cr. Lisa Rowntree (by an audio-visual link)

2. PRESENT
   Bridget Mather (Chief Executive Officer) (physical attendance)
   David Mosel (Director Infrastructure & Assets) (physical attendance)
   James Clarke (Manager Construction & Maintenance) (physical attendance)
   Stephen Latham (Works Coordinator Community Facilities) (physical attendance)
   Ron Downs (Works Coordinator Operations) (physical attendance)
   Cr. Tracy Hill (by an audio-visual link at 1.52 pm)
   Wendy Bower (Minute Taker) (physical attendance)

3. APOLOGIES
   Cr. Sharon Bland

4. CONFIRMATION OF MINUTES – COORONG INFRASTRUCTURE & ASSETS COMMITTEE MEETING HELD 23 JANUARY 2020
   Moved Cr. Qualmann, Sec. Cr. Rowntree, that the minutes of the Coorong Infrastructure & Assets Committee meeting held on 23 January 2020 are received and noted.
   CARRIED UNANIMOUSLY

5. MINUTE ACTION LIST
   Cr. Qualmann requested an update for minute 11/Jan (Tynan Road and Mallee Highway intersection). Manager Construction & Maintenance advised the intersection has been discussed with the Department of Planning, Transport and Infrastructure (DPTI); they have taken responsibility for the immediate signage of the intersection. Council’s responsibility is for the advanced warning signage of the intersection, and will be updated according to relevant Standards.

   Cr. Qualmann raised minute 13/Jan (Surplus assets) and queried the disposal of the abandoned vehicles. Director Infrastructure & Assets advised that as part of the disposal process anything of value will be disposed of through the auction process. The vehicles will be dealt with the disposal of metal recycling. Works Coordinator Community Facilities also advised that a contractor has been and it is anticipated that the removal of the scrap metal, will commence early May.
Cr. Qualmann raised minute 10/Sep (Princes Highway access road), and requested information in relation to the meeting with Mrs Green. Chief Executive Officer and Director Infrastructure & Assets advised that a meeting was held on site. It was agreed that Council will clear the trees so people have visibility; and if more is required to be done a yellow line will be painted on the road. Data collected shows that the majority of the road users travel within the speed limit or lower.

Mayor Simmons requested an update on minute 7.3Aug (Princes Highway funding/upgrade) particularly in relation to communicating with neighbouring councils (Limestone Coast LGA). Chief Executive Officer advised the matter would be followed up.

Mayor Simmons referred to minutes 5.2/18 Jun (Light vehicle fleet) and 6.2/Jun (Light vehicle fleet) and asked if an updated listing of the motor vehicle owned fleet can be sent out to members. Director Infrastructure & Assets displayed a listing of the light vehicle fleet on screen and provided an update in regards to recent changes; administration fleet has been reduced from nine vehicles down to four vehicles. Chief Executive Officer advised fleet will be reassessed after COVID-19.

Cr. Arthur raised minute 7.1/Sep (Traffic counters), requesting an update on collection of data, and also asked whether the information will be put against roads’ history. Director Infrastructure & Assets advised that all traffic data (current and historic) has been provided to Assetic, who are currently working through revaluation of unsealed road network. The traffic count data will be upgraded into the system at the same time as the new roads revaluation data. Cr. Arthur requested a timeframe for works to be completed. Director Infrastructure & Assets advised that traffic counter data is considered whenever a prioritisation process is undertaken.

6. QUESTIONS WITH NOTICE

6.1 Cr. QUALMANN ASKS
Are permit vehicles permitted to exit shell truck park, Tailem Bend, via Mallee Street.

Background:
Sometime ago there was a sign near the exit to Mallee Street which read “all permit vehicles to exit via North Terrace” (now Granites Road), subsequently that sign is no longer there.

RESPONSE FROM DIRECTOR INFRASTRUCTURE & ASSETS
Director Infrastructure & Assets provided a verbal response, clarification had been sought from National Heavy Vehicle Regulator (NHVR) in regards to the process (which has not changed). The easiest way to review Gazetted roads is via the RAVnet system (RAVnet system visually displayed on screen). A general access vehicle (up to 19 metres) is allowed to go on any road unless there are any specific restrictions applied to the road. Any vehicles above this class can only travel on a road if it is gazetted, or if they have a permit. There is no approved route from the back of Shell Service Station onto Mallee Street for a vehicle to travel from that direction; heavy vehicles (exceeding 19 metres) would require a permit.

Cr. Qualmann enquired if Mallee Street is able to handle heavy vehicles. Director Infrastructure & Assets advises that Murray Street and Mallee Street and intersection, have been designed to accommodate heavy vehicles.
6.2  Cr. B QUALMANN ASKS
Can Council provide a report regarding the status of the electrical supply and electrical ancillaries of the Rotunda, Rogers Park, Tailem Bend?

RESPONSE FROM DIRECTOR INFRASTRUCTURE & ASSETS
Upon investigation in regards to this matter it is understood that there has been issues associated with the power at the Rotunda for many years. An initial review has determined the GPO located in the meter box does not appear to be connected to power. Council staff have been instructed to engage a suitably qualified electrician to undertake a review.

7.  QUESTIONS WITHOUT NOTICE
Cr. Qualmann referred to sealing of Myrtle Place and Pontt Street (as part of Drought Communities Program (DCP) funding) and asked whether suitable consultation will be carried out with the residents that reside on those streets of the impending works. Manager Construction & Maintenance advised that the residents will receive a letter via letter box drop advising of the upcoming works, including dates and a contact at Council if they have any queries in regards to the works.

Cr. Rowntree asked whether any progress had been made in relation to development of a management plan for the Coonalpyn Pool and Caravan Park precinct. Chief Executive Officer advised that staff will be meeting to discuss the governance arrangements around the management plan. Master planning of the precinct will be presented as a shovel-ready project (pool upgrade is already included in Drought Communities Program application).

Cr. Arthur asked that a report on the Murray Coorong Trail as a result of recommendations tabled the April Information Document be investigated and reported back to the Committee. Chief Executive Officer advised that further work is required and it is intended to look at the seven stages of the Murray Coorong Trail that have been suggested, including scoping of the stages so that they are shovel-ready. A briefing on shovel-ready projects will take place in May with all Council Members.

Cr. Rowntree asked if the Coonalpyn Pool precinct will be a part of the shovel-ready projects. Chief Executive Officer advised that funds have been allocated to the swimming pool upgrade (through the DCP). Precinct will be further investigated as part of shovel-ready project work.

8.  MOTIONS WITH NOTICE
Nil.

9.  MOTIONS WITHOUT NOTICE
Nil.
10. CAPITAL WORKS UPDATE
Manager Construction & Maintenance provided a verbal report during the meeting. A copy is provided (refer to Appendix A).

Moved Cr. Qualmann, Sec. Cr. Rowntree that the Coorong Infrastructure & Assets Committee receive and note the report.

CARRIED UNANIMOUSLY

11. TREE ASSESSMENT UPDATE
Moved Mayor Simmons, Sec. Cr. Rowntree that the Coorong Infrastructure & Assets Committee receive and note the report, and recommends that consideration be given to only removing those trees absolutely necessary and to scope down the arborist to first and second stage.

CARRIED UNANIMOUSLY

12. NARRUNG ROAD SHOULDER WORKS
Moved Cr. Qualmann, Sec. Cr. Rowntree that the Coorong Infrastructure & Assets Committee receive and note the report.

CARRIED UNANIMOUSLY

13. MOBILE BLACK SPOT PROGRAM UPDATE
Moved Mayor Simmons, Sec. Cr. Qualmann that the Coorong Infrastructure & Assets Committee receive and note the report, and note that seeking feedback from the community on black spots is a priority to be investigated before the next program round opens.

CARRIED UNANIMOUSLY

14. ROAD MANGEMENT STRATEGY
Director Infrastructure and Assets provided verbal update and referred to additional information provided to members electronically.

Moved Cr. Rowntree, Sec. Cr. Qualmann, that the Coorong Infrastructure & Assets Committee receive and note the report.

CARRIED UNANIMOUSLY

15. GENERAL BUSINESS
Cr. Qualmann thanked officers and Council Members in the delivery of Zoom meetings, noting that the format works well and encourages users to be more actively engaged. Cr. Rowntree concurred with Cr. Qualmann, noting that sharing of screens works well.

16. NEXT MEETING
The next meeting will be held on 28 July 2020.

17. CLOSURE
There being no further business, the Chair declared the meeting closed at 2.42 pm.
<table>
<thead>
<tr>
<th>Project Description</th>
<th>Status/Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sealed Roads Replacements as per Roads Asset Management Plan (RAMP) - Rural Reseals</td>
<td>95% of works have been completed, one small project to be completed prior to EOFY.</td>
</tr>
<tr>
<td>Unsealed Roads Replacements as per Roads Asset Management Plan (RAMP)</td>
<td>All unsealed roads have been programmed for completion, 2 roads to be completed by Council staff and 3 roads to be completed by Contractors.</td>
</tr>
<tr>
<td>Kulde Road Project</td>
<td>Completed</td>
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<tr>
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<td>Completed</td>
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<tr>
<td>Seven Mile Road</td>
<td>Design in progress, design competed by end of May, CDC staff to commence works in June 2020.</td>
</tr>
<tr>
<td>Footpath Replacements as per Roads Asset Management Plan (RAMP)</td>
<td>1 project remaining in Tailem Bend, procurement is completed, awaiting contractor to finish Coomandook footpath to commence works. Completion prior to EOFY.</td>
</tr>
<tr>
<td>Kerb &amp; Gutter Replacements as per Roads Asset Management Plan (RAMP)</td>
<td>All works completed.</td>
</tr>
<tr>
<td>Replacement of Street &amp; Park Furniture</td>
<td>Furniture identified for replacement (Coonalpyn Pool and RSL park). Sourced preliminary costings from suppliers.</td>
</tr>
<tr>
<td>Irrigation Capital</td>
<td><strong>Meningie RSL Park.</strong> Project awarded to Kurt Schaefer. Project commencement scheduled late May. <strong>Coonalpyn – Dukes Hwy.</strong> Scope being finalised. Platinum Ag engaged to provide irrigation plan and quote on supply of components. Anticipate that budget will be fully expended.</td>
</tr>
<tr>
<td>Playgrounds</td>
<td>Peake football oval playground was initially marked, but now being undertaken through drought funding programme. The next playground inline is Tailem Bend. Small playground in Tintinara. Quoting Closes 29-4-2020. Anticipate that budget will be fully expended.</td>
</tr>
<tr>
<td>Tailem Bend Trail Carry over</td>
<td>Project Completed</td>
</tr>
<tr>
<td>Dickson Reserve Upgrade Project (Carry Over)</td>
<td>Stage 1 of project completed, Stage 2 had significant delays due to SA water Pressure main under the river. Redesign has been completed, works expected to be completed early May.</td>
</tr>
<tr>
<td>Dickson Reserve Upgrade Project (Floating Pontoon)</td>
<td>Engineering design works have been completed. Contractor has commence construction works, this project is proceeding as per program, expected completion 30/6/2020.</td>
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<tr>
<td>Murray Coorong Trail</td>
<td>Update provided at full Council meeting.</td>
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<tr>
<td>Revitalising Raukkan (Murray Coorong Trail)</td>
<td>On hold due to Covid-19, Raukkan Community is closed</td>
</tr>
<tr>
<td>Meningie North Jetty &amp; Pontoon (Grant Funded)</td>
<td>Still in Procurement process, to be finalised by Early May. Construction still expected in line with Grant funding timelines.</td>
</tr>
<tr>
<td>Tailem Bend CWMS Plant Upgrade</td>
<td>Over last month various meetings with SA Health. Hope to forwarded recommendation to CEO in due course. Commitment from contractor expect to complete works before 30 June 2020.</td>
</tr>
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<td>Project Description</td>
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</tr>
<tr>
<td>----------------------------------------------------------</td>
<td>------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Tailem Bend Depot Fuel Storage Upgrade</td>
<td>Project Completed.</td>
</tr>
<tr>
<td>Plant &amp; Replacement Priorities - to be determined</td>
<td>Walker Mower has had procurement process completed and approved. Maintenance Trailer is in procurement process, to be finalised by early May with trailer delivery by 30/6/2020.</td>
</tr>
<tr>
<td>Tailem Bend Public Toilet</td>
<td>On hold.</td>
</tr>
<tr>
<td>Motor Vehicle Replacement</td>
<td>Procurement process underway, expected to be finalised and new vehicles delivered May 2020.</td>
</tr>
<tr>
<td>Wellington East &amp; Peake Water Supply Capital Upgrade - As per Asset Management Plan (AMP)</td>
<td>Peake works completed. Wellington East to have new tank installed. To be completed by 30/6/2020</td>
</tr>
<tr>
<td>Jetty &amp; Boat Ramp Capital Upgrade (Wellington East)</td>
<td>No further update, contractor advised works will be completed by 30 June 2020.</td>
</tr>
<tr>
<td>IT Replacement, GL Project &amp; Rate Modelling</td>
<td>No further update.</td>
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<tr>
<td>Online timesheet Project</td>
<td>No further update.</td>
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<tr>
<td>Hardware &amp; Software Upgrade</td>
<td>No further update.</td>
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<tr>
<td>Various Council Building Projects</td>
<td>Meningie CCI, contractor hoping to commence in May, expected to take 6-7 days. Coonalpyn Hall - works commenced off site, awaiting confirmation when works will commence on site. Anticipate works to be completed by 30 June 2020. Tailem Bend Depot - Hangar skylight replacement. Quoting period extended until 8-5-2020. Anticipate that budget will be fully expended.</td>
</tr>
<tr>
<td>Tailem Bend Civic Centre Project</td>
<td>Bollard project on hold while exploring an alternative option. CEO &amp; DIA to provide direction following submission of pricing from MCM.</td>
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