



Credit Card Purchases – Description May 2022

The use of a credit card is a normal tool used to facilitate the business of Council. On occasion, items may need further explanation. Below is a brief explanation to accompany statements where the purpose of use is not evident in the accompanying documentation. All purchases were appropriately approved, in accordance with Council's Corporate Credit Card Policy.

Operations Manager

The supplier of the replacement Gallipoli Rosemary plants requested payment via credit card. A phone accessory company was used to replace a protective case and screen cover for a Council issued mobile phone as the items were needed quickly.

Organisational Development Manager

The Coorong Realty marketing expense for the sale of Council owned allotments is in accordance with Council minute 023/22. A credit card was used to expedite the process of listing the parcels of land on the open market. In this instance it was determined that a credit card payment was deemed most efficient.

Postal Address:

PO Box 399
TAILEM BEND SA 5260
Email: council@coorong.sa.gov.au
Web: www.coorong.sa.gov.au

Coorong Civic Centre

95 – 101 Railway Terrace
TAILEM BEND SA 5260
Phone: 1300 785 277
Fax: 08 8572 3822

Meningie Information Hub

49 Princes Highway
MENINGIE SA 5264

Tintinara Customer Service Centre

37 Becker Terrace
TINTINARA SA 5266



Cardholders Name: CEO

Statement Period: 27/04/2022 to 26/05/2022

Transaction Date	Merchant Name	Expense Description	Total Amount
26/04/2022	NEWS LIMITED	Monthly subscription to The Advertiser	\$28.00
2/05/2022	CITY OF ADELAIDE	Parking for meeting at Greenhill Energy, Adelaide 2 May 2022	\$9.60
23/05/2022	NEWS LIMITED	Monthly subscription to The Advertiser	\$28.00
		Total	\$65.60



Cardholders Name: Community Engagement & Grants Officer

Statement Period: 27/04/2022 to 26/05/2022

Transaction Date	Merchant Name	Expense Description	Total Amount
9/05/2022	MAILCHIMP *MISC MAILCHIP.COM US	CTLAP e-newsletter subscription	\$45.53
9/05/2022	FOREIGN TRANSACTION FEE	CTLAP e-newsletter subscription	\$1.37
26/05/2022	TAILEM BEND HARDWARE	Cable ties for LRCIP signage	\$30.00
		Total	\$76.90

Predominately, expenditure on this credit card, is costed against external grant funding.



Cardholders Name: Director Roads & Infrastructure

Statement Period: 27/04/2022 to 26/05/2022

Transaction Date	Merchant Name	Expense Description	Total Amount
27/04/2022	WOOLWORTHS	I & A Department Quarterly BBQ	\$92.60
		Total	\$92.60



Cardholders Name: Executive Officer

Statement Period: 27/04/2022 to 26/05/2022

Transaction Date	Merchant Name	Expense Description	Total Amount
17/05/2022	WILD RICE CATERING	Lunch for Council meeting, 17-05-2022	\$249.00
23/05/2022	OCHRE DAWN PTY LTD	30x Unity lapel pins for staff and Councillors to wear (Reconciliation Week and NAIDOC Week)	\$239.98
		Total	\$488.98



Cardholders Name: Manager Construction & Maintenance

Statement Period: 27/04/2022 to 26/05/2022

Transaction Date	Merchant Name	Expense Description	Total Amount
27/04/2022	CONSTRUCTION INDUSTRY	CITB levy for Wellington East Project	\$325.00
12/05/2022	WILSON PARKING	Parking for training course, Adelaide 12 May 2022	\$28.35
13/05/2022	WILSON PARKING	Parking for training course, Adelaide 13 May 2022	\$17.21
		Total	\$370.56



Cardholders Name: Operations Manager

Statement Date: 27/04/2022 to 26/05/2022

Transaction Date	Merchant Name	Expense Description	Total Amount
13/05/2022	VIRGINIA NURSERY	Tailem Bend RSL Memorial Gallipoli Rosemary hedge replacement plants	\$398.00
21/05/2022	BLUE SKY MOBILE PTY LTD	Council issued mobile phone protective case and screen protector.	\$65.00
		Total	\$463.00



Cardholders Name: Organisational Development Coordinator

Statement Date: 27/04/2022 to 26/05/2022

Transaction Date	Merchant Name	Expense Description	Total Amount
5/05/2022	MAILCHIMP	E-newsletter software subscription	\$56.84
5/05/2022	FOREIGN TRANSACTION FEE	E-newsletter software subscription	\$1.71
4/05/2022	NEWS LIMITED	The Advertiser - monthly online subscription	\$28.00
11/05/2022	COORONG REALTY	Marketing expenses for disposal of Council owned allotments (minute 023/22)	\$1,827.00
12/05/2022	ADOBE STOCK	Photostock subscription for Community Development team	\$39.59
13/05/2022	ADOBE ACROPRO SUBS	PDF software for Finance team - monthly subscription	\$49.98
16/05/2022	ADOBE CREATIVE CLOUD	Creative Cloud membership	\$76.99
18/05/2022	PETALS NETWORK	Employee 224 - sympathy flowers	\$90.95
		Total	\$2,171.06